

**ALLEGHENY COUNTY HOUSING AUTHORITY**  
**Annual Board of Directors Meeting**  
**Friday, January 18 2019**

**MINUTES**

The members of the Board of Directors of the Allegheny County Housing Authority held their annual meeting on Friday, January 18, 2019 at 10:30 a.m. in the board room at the Authority's offices located on the 12th floor, 625 Stanwix Street, Pittsburgh, PA, 15222. Those present and absent were as follow:

Present: Mark Foerster  
Austin Davis  
Sydney Hayden

Absent: Paul D'Alesandro  
Derek Uber

The Chair declared a quorum present, called the meeting to order, and advised those attending that this day prior to the meeting the Board met in executive session at 9:30 a.m. to discuss matters involving real estate, personnel, and litigation. He also advised those attending that the Board Finance and Audit Committee held a meeting today at 9:15 a.m.

**Attendance:** Frank Aggazio, George Janocsko, Beverly Moore; Deborah Breitenstein, Pat Blackwell, Mike Vogel, Leann Heffley, Frank Magliocco, Bobby Gabbianelli, Richard Stephenson, Kim Longwell, Jack McGraw, Dean Allen, James Bulls, Kevin Bartko

**Recognitions/Proclamations**

The Executive Director stated our employee of the month, was on her way to work, crossing the McKees Rocks Bridge and was the first on scene of a very serious auto accident. One of the occupants in one of the vehicles was gravely injured; their leg was in really bad shape and was profusely bleeding. Our Office went back to her vehicle and retrieved and applied a tourniquet to the women's leg, which saved her life. Our employee of the month is Officer Leeann Heffley.

**Public Comment** None.

**Approval of Minutes**

Austin Davis made a motion to approve the Minutes of the December 21, 2018 Board of Directors meeting; the motion was seconded by Sydney Hayden and carried.

**Old Business** None.

**New Business**

A. **Administration**

1. Motion by Austin Davis, second by Sydney Hayden, proposing and approving the following slate of officers for the Board of Directors:

Chair – Mark Foerster  
Vice Chair – Austin Davis  
Secretary – Derek Uber  
Treasurer – Sydney Hayden  
Asst. Secretary/Treasurer – Paul D'Alesandro

Motion unanimously carried.

2. Motion by Austin Davis, second by Sydney Hayden, approving renewal of the flood insurance flood insurance policies with the National Flood Insurance Program through American Bankers, in the total amount of \$60,925 for the term 02/26/19 to 02/26/20 for coverage on various buildings at Uansa Village, Hays Manor, Negley Gardens, Rachel Carson Hall and Golden Tower. Motion carried.

3. Motion by Austin Davis, second by Sydney Hayden, approving renewal of the legal services contract with the Allegheny County Law Department in the amount of \$90,000 for the term 1/1/19-12/31/19. Motion carried.

B. HCV

1. *The following **Resolution #19-01** was introduced by the Chair, read in full and considered:*

**RESOLUTION #19-01 ADOPTING A PREFERENCE FOR THE HCV PROGRAM OF UP TO 50 VOUCHERS FOR HOMELESSNESS**

***BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby adopt a preference for the Housing Choice Voucher Program and Administrative Plan to permit no more than 50 vouchers to be given to families experiencing homelessness; with a UPMC Health Plan and meet a criterion of unplanned health crisis utilization; willing to work with CHS and UPMC staff; reside within Allegheny County and must be a single individual or multiple adult household without children. This program will be developed between ACHA and Community Health Services. By utilizing this preference, the families experiencing homelessness with medical issues will be able to rent an affordable home.***

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Sydney Hayden, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

Kim Longwell stated this is the first time that we will be working with CHS. In 2018 they only had to return 2 vouchers – they have a dedicated housing locator team that they can help them utilized the voucher in 34 days, which is huge. If it works the way they said it will, this will be a good partnership.

C. HMO

1. The following **Resolution #19-02** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-02 AUTHORIZING TRANSFER OF COLLECTION LOSS**

***BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby approve transfer of uncollectible tenant accounts in the amount of \$24,030.55 and referral for further action, if warranted.***

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Sydney Hayden, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

D. Travel

1. Motion by Austin Davis, second by Sydney Hayden, approving travel for the Executive Director to attend the Pacific Northwest Regional Council of NAHRO annual conference on April 29-30, 2019 in Portland, OR. Motion carried.

Mr. Aggazio stated he was invited by the soon to be President to sit on a couple of panels for the conference.

### **Comment on General Items**

Mark Foerster congratulated Police Chief Mike Vogel was named the President of the Western Pennsylvania Chiefs Association 2 days ago. It's a great organization that does a lot of good, a lot of collaboration amongst the departments. He is coming in at a very important time and hopefully can push Western Pennsylvania forward, and we offer him our support.

### **Adjournment**

There being no further business to conduct, Austin Davis made a motion to adjourn the meeting, the motion was seconded by Sydney Hayden and carried.

**ALLEGHENY COUNTY HOUSING AUTHORITY**  
**Board of Directors Meeting**  
**Friday, March 15, 2019**

**MINUTES**

The members of the Board of Directors of the Allegheny County Housing Authority held a regular meeting on Friday, March 15, 2019 at 10:30 a.m. in the board room at the Authority's offices located on the 12<sup>th</sup> floor, 625 Stanwix Street, Pittsburgh, PA, 15222. Those present and absent were as follow:

Present: Mark Foerster  
Derek Uber  
Sydney Hayden

Absent: Paul D'Alesandro  
Austin Davis

The Chair declared a quorum present, called the meeting to order, and advised those attending that this day prior to the meeting the Board met in executive session at 9:30 a.m. to discuss matters involving real estate, personnel, and litigation. He also advised those attending that the Board Finance and Audit Committee held a meeting today at 9:15 a.m.

**Attendance:** Frank Aggazio, George Janocsko, Beverly Moore; Deborah Breitenstein, Pat Blackwell, Bobby Gabbianelli, Kim Longwell, Andy Jamrom, Dean Allen, Richard Stephenson, Mike Vogel, Kevin Bartko, Rebecca Sowers, James Bulls

**Recognitions/Proclamations**

The Executive Director presented the employee of the month plaque to Property Manager Rebecca Sowers, who will be retiring shortly after 43 years of outstanding service. Ms. Sowers thanked Mr. Aggazio and the Board for the recognition.

**Public Comment** None.

**Approval of Minutes**

Derek Uber made a motion to approve the Minutes of the February 15, 2019 Board of Directors meeting; the motion was seconded by Sydney Hayden and carried.

**Old Business** None.

**New Business**

A. **Administration**

1. Motion by Derek Uber, second by Sydney Hayden, ratifying and approving a new Collective Bargaining Agreement between the ACHA and SEIU Local 32 BJ for the term October 1, 2017 through September 30, 2020. Motion carried.

B. **Development**

1. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-1/GC General Construction Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$2,189,000 to Liokareas Construction Company. After a brief discussion, the motion was unanimously carried.
2. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-2/HC HVAC Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$97,829 to Liokareas Construction Company. Motion carried.
3. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-3/PC Plumbing Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit

Wilmerding Apartments, in the amount of \$789,200 to Vrabel Plumbing Company. Motion carried.

4. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-4/EC Electrical Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$484,000 to Liokareas Construction Company. Motion carried.
5. Motion by Derek Uber, second by Sydney Hayden, to awarding RFP Contract ACHA-1607 Elevator Maintenance Management Services to Lerch Bates, for a total contract term of 5 years. After a brief discussion, the motion was unanimously approved.

C. HMO

1. The following **Resolution #19-06** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-06 AUTHORIZING TRANSFER OF COLLECTION LOSS**

*BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby approve transfer of uncollectible tenant accounts in the amount of \$14,095.59 and referral for further action, if warranted.*

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Derek Uber, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

D. Purchasing

1. Motion by Derek Uber, second by Sydney Hayden, to award Requirements Contract ACHA-1605 Appliance Supply Program to GE Appliances for a 2-year term, with 3 additional 1-year option periods. Motion carried.
2. Motion by Derek Uber, second by Sydney Hayden, approving piggyback of PA CoStar Contract #025-251 with C. Harper for the purchase of the following two vehicles for the Maintenance Department:

2019 Dodge RAM 1500 Tradesman Quad Cab 4x4	\$31,163
2019 Express 2500 Work Van HD	\$25,323

Motion carried.

**Comment on General Items.** None

**Adjournment**

There being no further business to conduct, Derek Uber made a motion to adjourn, the motion was seconded by Sydney Hayden and unanimously approved.

The meeting ended at approximately 10:55 a.m.

**ALLEGHENY COUNTY HOUSING AUTHORITY**  
**Board of Directors Meeting**  
**Friday, February 15, 2019**

**MINUTES**

The members of the Board of Directors of the Allegheny County Housing Authority held a regular meeting on Friday, February 15, 2019 at 10:30 a.m. in the board room at the Authority's offices located on the 12<sup>th</sup> floor, 625 Stanwix Street, Pittsburgh, PA, 15222. Those present and absent were as follow:

Present: Mark Foerster  
Austin Davis  
Derek Uber  
Sydney Hayden

Absent: Paul D'Alesandro

The Chair declared a quorum present, called the meeting to order, and advised those attending that this day prior to the meeting the Board met in executive session at 9:30 a.m. to discuss matters involving real estate, personnel, and litigation. He also advised those attending that the Board Finance and Audit Committee held a meeting today at 9:15 a.m.

**Attendance:** Frank Aggazio, George Janocsko, Beverly Moore; Deborah Breitenstein, Pat Blackwell, Jack McGraw; Rich Stephenson, Kevin Bartko, James Bulls, Bobby Gabbianelli, Mike Vogel, Kim Longwell, Dean Allen, Paul Reiber, Frank Magliocco, Kate Giammarise; Mike Peton, Terri Hinkoffer

**Recognitions/Proclamations**

The Executive Director stated, our employee of the month has held many positions in the Authority. Often when I'm out speaking with residents, they can't say enough about her. She is working with Mike Peton on marketing and filling the units at our new Mt. Lebanon development and is doing a great job. In honor of her 40 years of working at the Housing Authority, we are presenting Terri Hinkofer with the employee of the month plaque. Terri thanked Mr. Aggazio for the recognition.

The Executive Director then stated he wanted to take this opportunity to congratulate the Housing Choice Voucher Department under the leadership of Kim Longwell and Bobby Gabbianelli, Recently we were notified they were designated High Performer again by HUD; they received all 145 available points. Mr. Foerster stated that is quite an accomplishment and a lot of work. Ms. Longwell replied that she has a great staff and is very fortunate to have them.

**Public Comment** None.

**Approval of Minutes**

Austin Davis made a motion to approve the Minutes of the January 18, 2019 Board of Directors meeting; the motion was seconded by Derek Uber and carried.

**Old Business** None.

**New Business**

1. The following **Resolution #19-03** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-03 APPROVING AMENDMENT TO THE FY2018 AGENCY PLAN**

*WHEREAS, Notice PIH 2018-04 issued March 22, 2018 permits the Allegheny County Housing Authority to reposition 89 scattered site housing units by submitting a disposition application to HUD's Special Application Center (SAC); and*

*WHEREAS, all disposition applications are to be submitted in accordance with the requirements of 24 CFR Part 970; and*

WHEREAS, a part of the submission process to SAC requires the disposition activity to be in the approved PHA Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby adopts an amendment to the Allegheny County Housing Authority's FY2018 Annual Plan to add the following 89 scattered site properties for disposition to an ACHA instrumentality; the tenants occupying the units will be issued Tenant Protection Vouchers:

AMP	Address	Municipality	ZIP	BR Size
705	2976 Ruthwood Avenue	Baldwin	15227	3
	525 Roosevelt Avenue	Bellevue	15202	3
	93 Kendall Avenue	Bellevue	15202	3
	3323 Bookman Avenue	Brentwood	15227	3
	57 West Bellcrest Avenue	Brentwood	15227	3
	1614 McCully Road	Castle Shannon	15234	3
	2711 Connecticut Avenue	Dormont	15216	2
	2716 Voelkel Avenue	Dormont	15216	3
	481 Allenby Avenue	Edgewood	15218	4
	525 Allenby Avenue	Edgewood	15218	3
	517 Greendale Avenue	Edgewood	15218	3
	1604 LaFayette Road	Forest Hills	15221	3
	156 Avenue L	Forest Hills	15221	3
	1036 McCoy Road	Kennedy Township	15136	3
	200 Sunset Drive	Monroeville	15146	3
	340 Noel Drive	Monroeville	15146	3
	224 Old Lebanon Church Rd.	Pleasant Hills	15236	4
	335 Glenn Avenue	Scott Township	15106	3
	1938 LaCrosse Street	Swissvale	15218	3
	7936 Graff Avenue	Swissvale	15218	3
	104 Creston Drive	West Mifflin	15122	3
	121 Frankfort Avenue	West View	15229	3
	225 Kingston Drive	Wilkins Twp.	15235	3
	600 Lenox Avenue	Forest Hills	15221	3
	118 McMaster Drive	Monroeville	15146	4
	285 Jonquil Place	Mt. Lebanon	15228	3
	304 Clavale Drive	North Versailles	15137	3
	153 Old Lebanon Church Rd	Pleasant Hills	15236	4
	105 Ramparts Blvd.	Plum Boro	15068	3
	106 LeBeouf Drive	Plum Boro	15068	2
	142 Duquesne Blvd.	Plum Boro	15068	3
	207 Dunbar Drive	Wilkins Twp.	15235	3
	6808 Perrysville Road	Ben Avon	15202	3
	193 Shackelford Drive	Monroeville	15146	3
	837 Rockwood Avenue	Mt. Lebanon	15234	3
	241 Sieaforth Avenue	Mt. Lebanon	15216	3
	824 Vallevista Avenue	Mt. Lebanon	15234	3
	1210 Arrowood Drive	Mt. Lebanon	15243	3
	529 Bank Street	Sewickley		3
	823 Alberta Drive	West Mifflin	15122	3
	229 Bluemont Drive	West Mifflin	15122	3
	221 Skyport Road	West Mifflin	15122	3
	221 Alder Drive	Ben Avon	15202	3
	923 Lebanon Avenue	Castle Shannon	15234	3
	3614 Poplar Avenue	Castle Shannon	15234	4
	5 Afton Avenue	Crafton	15205	4
	430 Mueller Avenue	Crafton	15205	4
	607 Lenox Avenue	Forest Hills	15221	3
	46 Sampson Avenue	Ingram	15205	3
	230 Ingram Avenue	Ingram	15205	3
	1528 Gilmore Drive	Jefferson Borough	15125	3
	1516 Worthington Drive	Jefferson Borough	15125	3
	104 Robert Drive	Jefferson Borough	15125	3

	1030 McCoy Road	Kennedy Township	15136	3
	1046 McCoy Road	Kennedy Township	15136	3
	337 Clavale Drive	North Versailles	15137	2
	1353 Meadowlark Drive	Scott Township	15243	4
	139 Ida Drive	Shaler	15116	4
	124 Ida Drive	Shaler	15116	3
	616 Ohio River Blvd.	Sewickley	15143	3
	110 Martsolf Avenue	West View	15229	4
	122 Gilmore Drive	Wilkins Twp.	15235	3
403	2215-2217 Homestead Duquesne Road	West Mifflin	15122	3 (ADA) /3
702	246 Clamar Drive	Penn Hills	15235	3
	338 Walpole Drive	Penn Hills	15235	3
	122 Courtney Drive	Penn Hills	15235	3
	12142 Harvard Drive	Penn Hills	15235	3
	425 Guylyn Drive	Penn Hills	15235	2

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Sydney Hayden, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

Mr. Aggazio stated we just completed the public hearing on this proposed amendment. HUD is giving us the opportunity to convert the units to the voucher program. They recognize that PHAs throughout the country are having a difficult time managing scattered site housing; more costly; hard to maintain. This will help the Authority in that it is a better revenue stream than public housing.

2. Motion by Austin Davis, second by Derek Uber, approving the donation of a parcel of vacant ground at 411-413 Priscilla Avenue, Parcel ID 378-J-40, located in the City of Duquesne, PA, to the City of Duquesne, to be utilized by the City for construction of an outdoor fitness court SUBJECT to a legal restriction that (1) the construction of the fitness facility must begin within 12 months and (2) the lot can only be used for the intended purpose of construction of an outdoor fitness facility in compliance with the NFC Fitness Grant as part of the 2019 Health Cities Campaign, and that the continued use of the lot be consistent with its original intent. Motion carried.

The Executive Director stated he had received an email from the Mayor of Duquesne concerning this request for this outside fitness center. Derek Uber responded, on behalf of the Board, we think this is a great idea, but to protect our interests in this property, we want to make sure that the land is used for construction of an outdoor fitness center, and if it is not constructed within a set period of time, the land would revert back to the Authority; we want to make sure that the land is used for its intended purpose. The Board then stipulated that construction of the fitness center must be initiated within 12 months.

#### B. HMO

1. The following **Resolution #19-04** was introduced by the Chair, read in full and considered:

#### **RESOLUTION #19-04 AUTHORIZING TRANSFER OF COLLECTION LOSS**

*BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby approve transfer of uncollectible tenant accounts in the amount of \$16,925.56 and referral for further action, if warranted.*

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Derek Uber, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

### C. Public Safety

1. The following **Resolution #19-05** was introduced by the Chair, read in full and considered:

#### **RESOLUTION #19-05 ADOPTING AN EXCITED DELIRIUM POLICY FOR ALL SWORN PERSONNEL OF THE ACHA PUBLIC SAFETY DEPARTMENT**

BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby adopt the following Excited Delirium Policy for all Sworn Personnel of the Authority's Public Safety Department:

#### ***EXCITED DELIRIUM POLICY For all Sworn Personnel of the ACHA Public Safety Department***

*Officers periodically will come into contact with individuals exhibiting bizarre behavior. This behavior is often a result of alcohol intoxication, the influence of drugs, mental illness, uncontrolled anger, or a combination of these factors. However, in some cases bizarre behavior may be associated with a serious medical condition referred to as excited delirium, which in some instances has a high risk of death. It is believed that intense physical exertion, such as when a subject violently resists arrest for prolonged periods, may increase the risk of death.*

**1. PURPOSE.** *The purpose of this policy is to provide police officers with general guidelines on Excited Delirium. This policy is for departmental use only and should serve as a general guideline, which under unusual circumstances may warrant departure from in order to respond appropriately.*

**2. POLICY.** *This policy is intended to assist officers; (1) identify individuals who are possibly in a state of excited delirium, (2) manage the situation in a manner that may minimize the risks to all those involved, including the delirious individual, and (3) facilitate medical care for the individual as soon as practical while also maintaining the need for officer self-protection and that of innocent bystanders.*

**3. DEFINITIONS and INDICATORS.** *Excited delirium (ED) is not recognized as a diagnosis of its own but a symptom of an underlying disorder. ED is one of several terms that describe a syndrome characterized by psychosis and agitation and may be caused by several underlying conditions. It is frequently associated with combativeness, elevated body temperature and excessive endurance without fatigue. The condition can be caused by several factors including, among others, chronic drug use (particularly cocaine or methamphetamine abuse), substance withdrawal, and/or in people with a history of mental illness who are not taking their medications properly. In some of these cases, the individual is medically unstable and in a rapidly declining state that has a high risk of death in the short term even with medical intervention. The person's ability to focus, sustain, or shift attention is impaired, and he/she is easily distracted. The person's speech may be rambling and incoherent, and it may be difficult or impossible to engage the person in conversation. The person may also be disoriented in regards to time and/or location, misinterpret perceptions, be delusional, and/or experience hallucinations.*

***Due to an elevated body temperature, many of these individuals remove one or more items of clothing, and they often appear impervious to pain.***

***A person in an excited delirium state may also exhibit one or more of the following:***

- *Bizarre, irrational behavior/violent resistance/struggling, paranoia*
- *Constant yelling/screaming/talking incoherently*
- *Self inflicted injuries/aggression toward inanimate objects*
- *Excessive body temperature/profuse sweating or profoundly dry*
- *Inappropriate attire: often naked or semi clothed*
- *Insensitivity to pain/unexplained strength/endurance*

An officer has neither the expertise nor the opportunity in these situations to diagnose the underlying cause or type of the delirium in an individual. As a result, when an officer reasonably believes an individual may be in an excited delirium state, the individual is to be treated as if he/she is in a **medical crisis** and will require medical attention. **The individual must receive medical attention regardless of whether the subject is also suspected of being under the influence of drugs and/or alcohol.**

The nature of this delirium and its effects on the body are such that continued struggling may worsen the medical condition, and may result in the person's death in rare instances. The Department recognizes that under some conditions it is necessary to subdue a person, even one suspected of suffering from excited delirium. It is possible for a person in this condition to die, even when officers take all reasonable precautions. When it becomes necessary to subdue a person who is believed to be in an excited delirium state, **officers should attempt to minimize the length of the struggle and seek immediate medical attention for the person thereafter.**

**4. INCIDENT MANGEMENT.** Once an officer reasonably believes that an individual may be in an excited delirium state, the incident should be managed as a **MEDICAL EMERGENCY**, in addition to whatever other law enforcement response may be required under the circumstances, including the use of objectively reasonable force.

**5. OFFICER(s) RESPONSE PROCEDURE.** Assess situation for any possible ED indicators, conferring with on-site witnesses if possible and safe to do so.

- If ED is suspected, request back-up officers and stage EMS personnel nearby but at a safe distance away.
- Establish containment of area and await substantial assistance unless there is a significant public safety risk that requires immediate intervention.
- Formulate custody plan prior to making physical contact with subject. Attempts to de-escalate the situation by talking calmly to the subject should be undertaken as practicable, although subjects are typically unresponsive to verbal direction.
- If the subject is contained and does not appear to pose an immediate threat, there is no rush. It may take some time for the subject to calm down.
- Attempt to have the individual sit down, which may have a calming effect.
- If safe to do so, attempt to refrain from maintaining constant eye contact, as this may be interpreted as threatening.
- If a family member or another person who has a rapport with the individual can safely participate, enlist his/her assistance in attempting to gain the individual's cooperation.
- Once a sufficient number of officers are present and officers determine it is appropriate to take the subject into custody for his/her own safety and/or for criminal conduct, the custody plan must be executed as quickly as possible to prevent the escalation of the excited state of the subject, prolonged exertion by the subject, and an increase in distress.
- If circumstance allow, it may be possible to limit the subjects resistance by employing several officers simultaneously to restrain the person quickly.
- Pain compliance techniques including pepper spray, baton strikes, and empty hand control, will likely be diminished with individuals unresponsive to pain.
- **IF OC (MACE) is used, Officers must be particularly aware of asphyxia issues in conjunction with prone or compressed and restrained positioning.**

*Note: Use of neck restraints or similar weaponless control techniques (Lateral Vascular Neck Restraint) is prohibited unless deadly force is warranted.*

- **ECD application in probe mode may be a better option to consider, however continuous cycling may increase risk to the subject. One Taser firing in the probe mode, "followed by a restraint technique that does not impair respiration, may provide the optimum outcome.**
- Once controlled, secure in hand cuffs and continue to try verbally calming the subject. Based on subject size, consider using "Double Cuffing" option. This allows the chest to have better expansion for breathing.

- Do not use “Hog-tying Hobble” technique.
- **A SUBJECT WHO SUDDENLY BECOMES QUIET OR WHO NO LONGER OFFERS RESISTANCE SHOULD BE IMMEDIATELY ASSESSED TO ENSURE ADEQUATE BREATHING AND THE PRESENCE OF A PULSE.**

**6. SUBJECT HANDLING AND CUSTODIAL PROCEDURES.**

- Place subjects in sitting position or on side to facilitate breathing.
- Do not place knees into subject’s back or do anything to constrict breathing.
- Ensure chest is not compressed.
- Some individuals believed to be in an excited delirium state have gone into cardiac arrest shortly after a struggle ended. As a result, the person’s breathing shall be monitored at all times.
- Coordinate with on scene EMS personnel to transfer custody of the subject to them, assisting in any way to avoid delay in transport to a medical facility. The person is to be transported by ambulance to an emergency medical facility for evaluation and treatment. Ideally, they should not be transported in a police car; however, immediacy of transport is the overriding objective.
- Be observant for sudden lack of resistance or sudden quiet by subject-facilitate life saving measures and/or immediate transport to a medical facility as necessary.
- Respond to the medical facility to assist and brief medical personnel as necessary.
- After treatment, if transferred back to police custody, continue regular monitoring.

**RESPONDING TO EXCITED DELIRIUM TYPE SITUATIONS MAY INVOLVE SPONTANEOUS JUDGEMENT BASED UPON QUICKLY EVOLVING SCENARIOS.**

Derek Uber moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Sydney Hayden, and upon roll call the ‘Ayes’ and ‘Nays’ were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

Police Chief Mike Vogel stated that the Allegheny County District Attorney highly recommended that all police departments in Allegheny County adopt this policy. It gives guidance and direction to the officers in dealing with people with this condition, which could be a mental health condition, or for people coming out of withdrawal. It is a very detailed and model policy.

**Comment on General Items** None.

**Adjournment**

There being no further business to conduct, Austin Davis made a motion to adjourn the meeting; the motion was seconded by Derek Uber and carried.

The meeting ended at 10:55 a.m.

**ALLEGHENY COUNTY HOUSING AUTHORITY**  
**Board of Directors Meeting**  
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**MINUTES**

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Derek Uber  
Sydney Hayden

Absent: Paul D'Alesandro  
Austin Davis

The Chair declared a quorum present, called the meeting to order, and advised those attending that this day prior to the meeting the Board met in executive session at 9:30 a.m. to discuss matters involving real estate, personnel, and litigation. He also advised those attending that the Board Finance and Audit Committee held a meeting today at 9:15 a.m.

**Attendance:** Frank Aggazio, George Janocsko, Beverly Moore; Deborah Breitenstein, Pat Blackwell, Bobby Gabbianelli, Kim Longwell, Andy Jamrom, Dean Allen, Richard Stephenson, Mike Vogel, Kevin Bartko, Rebecca Sowers, James Bulls

**Recognitions/Proclamations**

The Executive Director presented the employee of the month plaque to Property Manager Rebecca Sowers, who will be retiring shortly after 43 years of outstanding service. Ms. Sowers thanked Mr. Aggazio and the Board for the recognition.

**Public Comment** None.

**Approval of Minutes**

Derek Uber made a motion to approve the Minutes of the February 15, 2019 Board of Directors meeting; the motion was seconded by Sydney Hayden and carried.

**Old Business** None.

**New Business**

A. Administration

1. Motion by Derek Uber, second by Sydney Hayden, ratifying and approving a new Collective Bargaining Agreement between the ACHA and SEIU Local 32 BJ for the term October 1, 2017 through September 30, 2020. Motion carried.

B. Development

1. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-1/GC General Construction Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$2,189,000 to Liokareas Construction Company. After a brief discussion, the motion was unanimously carried.
2. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-2/HC HVAC Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$97,829 to Liokareas Construction Company. Motion carried.
3. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-3/PC Plumbing Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit

Wilmerding Apartments, in the amount of \$789,200 to Vrabel Plumbing Company. Motion carried.

4. Motion by Derek Uber, second by Sydney Hayden, to award IFB Contract ACHA-1599-4/EC Electrical Contract for Interior and Exterior Improvements Phase 2 – Reconfiguration and Retrofit Wilmerding Apartments, in the amount of \$484,000 to Liokareas Construction Company. Motion carried.
5. Motion by Derek Uber, second by Sydney Hayden, to awarding RFP Contract ACHA-1607 Elevator Maintenance Management Services to Lerch Bates, for a total contract term of 5 years. After a brief discussion, the motion was unanimously approved.

C. HMO

1. The following **Resolution #19-06** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-06 AUTHORIZING TRANSFER OF COLLECTION LOSS**

*BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby approve transfer of uncollectible tenant accounts in the amount of \$14,095.59 and referral for further action, if warranted.*

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Derek Uber, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

D. Purchasing

1. Motion by Derek Uber, second by Sydney Hayden, to award Requirements Contract ACHA-1605 Appliance Supply Program to GE Appliances for a 2-year term, with 3 additional 1-year option periods. Motion carried.
2. Motion by Derek Uber, second by Sydney Hayden, approving piggyback of PA CoStar Contract #025-251 with C. Harper for the purchase of the following two vehicles for the Maintenance Department:

2019 Dodge RAM 1500 Tradesman Quad Cab 4x4	\$31,163
2019 Express 2500 Work Van HD	\$25,323

Motion carried.

**Comment on General Items.** None

**Adjournment**

There being no further business to conduct, Derek Uber made a motion to adjourn, the motion was seconded by Sydney Hayden and unanimously approved.

The meeting ended at approximately 10:55 a.m.

**ALLEGHENY COUNTY HOUSING AUTHORITY**  
**Board of Directors Meeting**  
**Thursday, April 18, 2019**

**MINUTES**

The members of the Board of Directors of the Allegheny County Housing Authority held a regular meeting on Thursday, April 19, 2019 at 10:30 a.m. in the board room at the Authority's offices located on the 12<sup>th</sup> floor, 625 Stanwix Street, Pittsburgh, PA, 15222. Those present and absent were as follow:

Present: Mark Foerster  
Austin Davis  
Derek Uber  
Sydney Hayden

Absent: Paul D'Alesandro

The Chair declared a quorum present, called the meeting to order, and advised those attending that this day prior to the meeting the Board met in executive session at 9:30 a.m. to discuss matters involving real estate, personnel, and litigation. He also advised those attending that the Board Finance and Audit Committee held a meeting today at 9:15 a.m.

Let the Minutes show that Austin Davis resigned from the Board of Directors effective the close of business Friday, April 19, 2019.

**Attendance:** Frank Aggazio, George Janocsko, Beverly Moore; Deborah Breitenstein, Pat Blackwell, Rich Stephenson, Mike Vogel, Bobby Gabbianelli, Kim Longwell, Frank Magliocco, Paul Reiber, Matt Lawhorn, Jack McGraw, Kevin Bartko, James Bulls

**Recognitions/Proclamations**

The Executive Director presented the employee of the month plaque to Matt Lawhorn, boiler mechanic, who retired after 30 years of outstanding service. Mr. Lawhorn thanked Mr. Aggazio and the Board for the recognition.

The Executive Director then presented an Award of Recognition and Appreciation to Austin Davis, who is resigning from the Authority's Board after today's meeting. We will all miss his help and guidance, and wish him the best. Mr. Davis thanked his fellow Board members and the employees of the Authority, stating it really has been a special experience serving on the Board of Directors for the past 6 or 7 years, and will keep being an advocate for the Housing Authority and its mission.

**Public Comment** None.

**Approval of Minutes**

Austin Davis made a motion to approve the Minutes of the March 15, 2019 Board of Directors meeting; the motion was seconded by Derek Uber and carried.

**Old Business** None.

**New Business**

A. Administration

1. The following **Resolution #19-07** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-07 ADOPTING A REVISED PROCUREMENT POLICY**

*BE IT RESOLVED, that the Board of Directors of the Allegheny County Housing Authority hereby adopt the attached revised Procurement Policy for the Allegheny County Housing Authority with an effective date of 4/18/19.*

After brief discussion, Derek Uber moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Austin Davis, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted.

B. HMO

1. The following **Resolution #19-08** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-08 AUTHORIZING TRANSFER OF COLLECTION LOSS**

*BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby approve transfer of uncollectible tenant accounts in the amount of \$15,159.25 and referral for further action, if warranted.*

Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Derek Uber, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted

C. HCVP

1. The following **Resolution #19-09** was introduced by the Chair, read in full and considered:

**RESOLUTION #19-09 ADOPTING A VOUCHER PREFERENCE FOR SUPPORT HOUSING OPPORTUNITIES FOR INDIVIDUALS WITH OPIOID USE DISORDERS**

*BE IT RESOLVED that the Board of Directors of the Allegheny County Housing Authority hereby adopt a preference to permit no more than 25 vouchers to be given to Allegheny County Department of Human Services for use in providing supportive housing opportunities for individuals with Opioid Use Disorders (OUD); this preference will continue through September 30, 2019 with a possible year extension.*

After brief discussion, Austin Davis moved that the foregoing Resolution be adopted as introduced and read, which was seconded by Derek Uber, and upon roll call the 'Ayes' and 'Nays' were as follows:

AYES:	Mark Foerster	NAYS:	None
	Austin Davis		
	Derek Uber		
	Sydney Hayden		

The Chair thereupon declared said Resolution carried and adopted

D. Development

1. Motion by Sydney Hayden, second by Austin Davis, approving the application for grant funding through the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH ACT) offered through the Allegheny County Department of Economic Development and the City of

Pittsburgh, Department of City Planning via HUD's Emergency Solution Grant (ESG) Program.  
After brief discussion, the motion was unanimously carried.

**IX. Comment on General Items**

Chairman Mark Foerster stated that on behalf of the Board of Directors, he thanked Austin Davis for his service. He further stated that it has been his pleasure to serve with Mr. Davis in several capacities, and can say firsthand that Mr. Davis represents all that is good in a public servant and we need more people like you in this country, state and county. We can't thank you enough and look forward to working with you in other capacities. Good luck in your future endeavors.

**X. Adjournment**

There being no further business to conduct, Derek Uber made a motion to adjourn the meeting, the motion was seconded by Austin Davis and carried.

The meeting ended at 10:45 a.m.